



FINANCE COMMITTEE MINUTES

Tuesday, May 8, 2018

5:30 PM

Hillsboro Civic Center Room C207

Public Meeting

150 E. Main Street

CALL TO ORDER

Present: Councilors Darell Lumaco, Kyle Allen, and Rick Van Beveren

Excused: Councilor Fred Nachtigal

Staff Present: Michael Brown, Robby Hammond, Aubrey Minear, Suzanne Linneen, Tina Bailey, Dan Dias, Gary Dunagan, Laura Weigel, Cindy Bolek, Chris Hartye, Peter Brandom, Tami Cockeram, and Omar Martinez (via conference call)

Consider Minutes: February 13, 2018

Motion was made by Allen, seconded by Van Beveren, to approve the February 13, 2018 minutes. The motion passed with Lumaco, Allen and Van Beveren voting in favor.

1. ITEMS FOR RECOMMENDATION TO CITY COUNCIL:

- A. Consider forwarding a recommendation to City Council to approve an intergovernmental agreement with the Housing Authority of Washington County to provide \$300,000 in gap financing for the Willow Creek Crossing affordable housing project to be constructed at 185th Avenue and Baseline Road. *Staff Report – Chris Hartye*

Councilor Allen expressed his support for the project and asked how confident staff are that \$300,000 will cover the final costs. Shannon Wilson, Housing Development Coordinator for the Housing Authority of Washington County, said because of the tax reform, staff are confident this will be the final amount.

Councilors Van Beveren and Lumaco said they are excited about the project but they don't want to set a precedent for projects to look to the City at the last minute for gap financing.

Michael Brown, City Manager, said this is a onetime project, and the project is utilizing many tools.

Motion was made by Allen, seconded by Van Beveren, to forward a recommendation to City Council to approve an intergovernmental agreement with the Housing Authority of Washington County to provide \$300,000 in gap financing for the Willow Creek Crossing affordable housing project to be constructed at 185th Avenue and Baseline Road. The motion passed unanimously with Lumaco, Allen and Van Beveren voting in favor.

- B. Consider forwarding a recommendation to City Council to adopt an ordinance creating a Vertical Housing Development Zone program. *Staff Report – Dan Dias*

Councilors Van Beveren and Allen said the program will be a great tool for the City. In response to questions from Councilors Van Beveren and Allen, Mr. Dias explained how the program works.

Motion was made by Allen, seconded by Van Beveren, to forward a recommendation to City Council to adopt an ordinance creating a Vertical Housing Development Zone program. The motion passed unanimously with Lumaco, Allen and Van Beveren voting in favor.

- C. Consider forwarding a recommendation to City Council to adopt a resolution establishing a public records request fee for body worn camera video. *Staff Report – Cindy Young Bolek*

Motion was made by Allen, seconded by Van Beveren, to forward a recommendation to City Council to adopt a resolution establishing a public records request fee for body worn camera video. The motion passed unanimously with Lumaco, Allen and Van Beveren voting in favor.

- D. Consider forwarding a recommendation to City Council to approve a Pole, Luminaire and Circuit purchase agreement for the purchase of all Portland General Electric owned street lights along City owned rights-of-way. *Staff Report – Tina Bailey*

Motion was made by Van Beveren, seconded by Allen, to forward a recommendation to City Council to approve a Pole, Luminaire and Circuit purchase agreement for the purchase of all Portland General Electric owned street lights along City owned rights-of-way. The motion passed unanimously with Lumaco, Allen and Van Beveren voting in favor.

- E. Consider forwarding a recommendation to City Council to increase the contribution to the Hillsboro Chamber of Commerce from \$60,000 to \$120,000 for the operation of the Visitor Information Center. *Staff Report – Michael Brown*

Motion was made by Allen, seconded by Van Beveren, to forward a recommendation to City Council to increase the contribution to the Hillsboro Chamber of Commerce from \$60,000 to \$120,000 for the operation of the Visitor Information Center. The motion passed unanimously with Lumaco, Allen and Van Beveren voting in favor.

- F. Consider forwarding a recommendation to City Council to approve an intergovernmental agreement with Washington County for future land use and transportation planning and financing for the Witch Hazel Village South Concept Plan Area. *Staff Report – Laura Weigel*

Motion was made by Allen, seconded by Van Beveren, to forward a recommendation to City Council to approve an intergovernmental agreement with Washington County for future land use and transportation planning and financing for the Witch Hazel Village South Concept Plan Area. The motion passed unanimously with Lumaco, Allen and Van Beveren voting in favor.

- G. Consider forwarding a recommendation to City Council to approve an increase for residential and commercial solid waste collection services. *Staff Report – Peter Brandom*

Councilor Van Beveren asked if staff expect cost increases going forward year to year. Mr. Brandom said modest increases can be expected. There was general discussion regarding waste management.

Motion was made by Allen, seconded by Van Beveren, to forward a recommendation to City Council to approve an increase for residential and commercial solid waste collection services. The motion passed unanimously with Lumaco, Allen and Van Beveren voting in favor.

- H. Consider forwarding a recommendation to City Council to approve the Community Development Block Grant Program Annual Action Plan for Fiscal Year 2018-19, and authorize staff to submit the Action Plan to the Department of Housing and Urban Development. *Staff Report – Omar Martinez*

Motion was made by Allen, seconded by Van Beveren, to forward a recommendation to City Council to approve the Community Development Block Grant Program Annual Action Plan for Fiscal Year 2018-19, and authorize staff to submit the Action Plan to the Department of Housing and Urban Development. The motion passed unanimously with Lumaco, Allen and Van Beveren voting in favor.

- I. Consider forwarding a recommendation to City Council to approve an intergovernmental agreement with Washington County for the City's Housing Rehabilitation Program. *Staff Report – Omar Martinez*

Councilor Allen requested that the Police and Fire Departments help promote the CDBG program to those who could benefit, as they work within the Community.

Motion was made by Van Beveren, seconded by Allen, to forward a recommendation to City Council to approve an intergovernmental agreement with Washington County for the City's Housing Rehabilitation Program. The motion passed unanimously with Lumaco, Allen and Van Beveren voting in favor.

2. ITEMS FOR FINANCE COMMITTEE ACTION:

- A. None.

3. ADVICE/INFORMATION ITEMS:

- A. Monthly Investment Report – January and February 2018. *Staff Report – Suzanne Linneen, Michelle Wareing*

Ms. Linneen said the South Hillsboro Local Improvement District Apportionments realting to Reed's Crossing will need to be rescinded and readopted at a future City Council Meeting.

There being no further business, the meeting was adjourned at 6:39 PM.